

# STEM School Chattanooga

**PLT Purpose:** To lead the greater parent group (Parent Organization) in support of the STEM School through planning, overseeing, and implementing PLT initiatives

Monday, February 12, 2018  
Parent Leadership Team Meeting Notes (6:30pm-7:30pm)  
[www.stemschoolchattanooga.net](http://www.stemschoolchattanooga.net)

## Agenda

- Attendance
  - Tara Bennett
  - Michelle Brock
  - Tracie Clifford
  - Allison Deckman
  - Tony Donen
  - Octavia Johnson White
  - Karry Koppully
  - Deacon Murphy
  - Veronika Murphy
  - Terrie Quering
  - Bryan Sweetin
- Welcome **Co-Facilitators Karry Koppully and Brian Sweetin**
  - PLT Facilitator Karry Koppully opened the meeting at 6:30 and welcomed the parents attending the meeting.
- Committee Updates
  - **Silent Auction – Tara Bennett**

No updates. Silent Auction is a fall semester activity with the STEM School Showcase.

Please contact Tara if you are interested in assisting on the Silent Auction Committee. [aggiebennetts@gmail.com](mailto:aggiebennetts@gmail.com)
  - **Staff Appreciation Committee: Nicki Murphy**

We will have a meal on Wednesday the 14<sup>th</sup> for Valentine’s Day. Sign ups are through email from Amy Robinson.

Please contact Nicki if you are interested in assisting on the Staff Appreciation Committee. [veronikamurphy@gmail.com](mailto:veronikamurphy@gmail.com)
  - **STEM Jubilee Committee: Michelle Brock**

Dr. Donen talked to the Hamilton County Schools Central Office and suggested the STEM Jubilee as a field trip for Hamilton County Elementary Schools at Coolidge Park May 16 and 17. The Central Office overwhelmingly approved the STEM Jubilee proposal AND IS “psyched up” about the utilization of Coolidge Park. The dates are attractive for the

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time of school year. There is interest from the elementary schools to bring 2500 students.

**Schedule:** May 16 and 17, 2018. There will be 4 shifts each day in 2 hour durations with set start and stop times. Tentative times are 9AM-11AM, 11:30AM-1:30AM times for shift because of transportation times.

**General Fees:** There was discussion on cost. Coolidge Park is \$500 a day (is being paid by central office) and Public Education Foundation (PEF) will pay for banners (Michael Stone, Director, PEF Innovative Learning).

**Student Fees:** Mr. David is putting together a Google form for the students who will come. The elementary schools will pay for their own transportation and there will be a fee between \$5-\$7 per student to cover the materials for STEM Jubilee resources (tables, materials). We will not provide food for every student, lunch is not included and students can bring their own lunch or snacks. Students will not need to bring money. Elementary schools will collect the fees, so if 100 students pay at \$5 each, then school will write check for \$500 to STEM. Question came up, can we charge different fees, \$5 a kid or \$6 for trinket?

**Booths:** Dr. Donen and Mr. David think there will be 50-60 booths (1 booth for every 10 kids). Other options are for 75 booths and have 300 students per shift. Central Office was very positive about booths tied to curriculum and community service. STEM students will be working the booths and utilizing activities from PBLs and other assignments.

- 10th graders will have STEM lessons (4 stations and 10 lessons = 40 booths)
- 20 booths by STEM teachers, over half of the teachers will be able to participate
- Signal Mountain Middle High wants to do booths.

**Volunteers:** Future decisions are logistics for how many parents, items needed, resources needed like tent, or operations center at the center of the park. Could also be an opportunity for TN promise students to count the event as volunteer hours. This time of year may also help in having more student involvement.

**Concessions:** Would need people for money handling. There was talk to consider allergies and have water, snow cones, and popcorn and to ask Coolidge Park about food trucks and such. We need to determine needs for electricity. There was discussion about how to make money, if vendors would donate park of the proceeds, but we need to know about the legalities with Coolidge Park.

**T-Shirts:** Polled for interest to pre purchase t-shirt for event. Should we just get shirts for staff and faculty?

**Sponsorships and Levels:** If anyone had leads for sponsorship please let Michelle know. We need to continue to look at sponsorship levels and that money would go towards

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the STEM school. Do we want different sponsorship levels? Previously the levels were indicated on the banner. The STEM Jubilee will be heavily promoted, PEF, press release, and will have banners during the Jubilee up for the 2 days.

**Hospitality Tent:** No decision yet if we need one.

**STEM Jubilee Meeting:** Michelle is planning to discuss details. Next STEM Jubilee Meeting will be after next PLT meeting. The meeting will be used to figure out answers to the unanswered questions. The group will be revising the Sponsorship letter and work on sponsorship details.

Please contact Michelle if you are interested in assisting on the STEM Jubilee Committee. [Mbrock1015@hotmail.com](mailto:Mbrock1015@hotmail.com)

- **Student Council Committee: Allison Deckman**

Working with Student Council on the March Murder Mystery. The Student Council is deciding what to ask PLT for and deciding what they are going to need. They are discussing food type's [sandwiches (cheaper) instead of Chick Fil A platters], and selling candy grams for Valentines and Dr. Williamson is collecting the money. A March Murder Mystery invitation was painted by a student and is being considered for using on all invitations. Also deciding to print out personal invitations or just email the invitation. There was no decision on the cost for the event and that would be determined by end of this week (Friday February 16).

The beanies are coming!!! Purchase online and prepay. There is a picture of the beanie in the email and students will be able to purchase for a week or so.

Please contact Allison if you are interested in assisting on the on the Student Council Committee. [allisonmd423@gmail.com](mailto:allisonmd423@gmail.com) or [deckman@hcde.org](mailto:deckman@hcde.org)

- **Volunteer Committee and Social Media Committee: Shaneka McDowell**

Nothing to report.

Please contact Shaneka if you are interested in assisting on either committee. [nekam28@gmail.com](mailto:nekam28@gmail.com)

- **National Honor Society: Heather Maharrey**

The induction will be on March 6<sup>th</sup> at Bond Auditorium. The update from Mrs. Millard is that there will be light snacks and drinks (donations of food).

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Please contact Heather if you are interested in assisting on the National Honor Society Committee. [heather.maharrey@gmail.com](mailto:heather.maharrey@gmail.com)

- **New Business**

None

**Meeting Adjourned 7:08 PM - Next PLT Meeting – Monday, March 12, 2018 at 6:30PM**